

Our ref: KJ/ar

12<sup>th</sup> July 2016

Year 12 Parents/Carers

Dear Parent/Carer

I write to remind you of the arrangements for collecting GCSE examination results this summer.

GCSE results are released on Thursday 25<sup>th</sup> August and the school will be open from 10 am to 12 noon for students to collect results. Members of the Leadership Team and Mrs Eglin, Careers Adviser will also be available should students require any advice regarding next steps.

If exam candidates are not available to collect their own results on 25<sup>th</sup> August they have three options:

1. A nominated family member or friend may collect results with the written permission of the candidate. The attached form should be completed, signed by the candidate and brought in by the person nominated to collect results.
2. Results can be posted to a home address or other nominated address if a stamped addressed envelope is provided prior to results day.
3. Results can be collected from the school office from 5<sup>th</sup> September onwards during normal school hours. If they are collected by anyone other than the candidate, the arrangements outlined in (1) must be followed.

Please note that we are not permitted to give exam results over the telephone to anyone, not even the candidate themselves.

Any queries relating to examination results should be directed to Mrs Nat Murgatroyd, Exam Officer ([examsofficer@nidderdale.n-yorks.sch.uk](mailto:examsofficer@nidderdale.n-yorks.sch.uk)).

I hope that your son/daughter is now fully recovered from the stresses and strains of the exam period and that you are enjoying an extended summer break together. We look forward to welcoming students back into school on Thursday 25<sup>th</sup> August.

Yours faithfully

Kath Jordan  
Joint Head of School