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SCHOOL
AND
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THE PTA**

**MINUTES OF A PTFA MEETING HELD IN THE SCHOOL BUNGALOW AT
6PM ON TUESDAY 4TH OCTOBER 2016**

Present: Ann Robertson, Jacky Staniforth, Judy Wallace, Vanessa Lester, Kath Jordan, Heidi Jackson, Bev Ramsden

	Item	Action
1.	<u>Apologies for absence.</u> Rachel Webb, Catherine Howard, Hazel Glover, Astrid Wynne, Debbie Warne.	
2.	<u>Election of the Committee.</u> Discussed the requirement to elect a Chair, Secretary, Treasurer. Elected: Chair – Ann Robertson, Secretary – not elected, Treasure – Jacky Staniforth	
3.	<u>Minutes of the last meeting and matters arising.</u> Minutes of 6.6.16 agreed as a true record. Matters arising- it was noted that the Art department are interested in bidding for funds for a Press for the AoL – it was agreed this should be carried forward to a future meeting after further departmental consideration.	
4.	<u>Annual Report on Finances.</u> JS gave the Treasurer’s Report for 31/8/15 to 1/9/16 (attached). The PTFA 2015/16 had raised a substantial amount of over £4k and therefore had asked staff if they would like to bid for funding.	
5.	<u>Bids for funding.</u> The Chair said that spending of PTFA funds should be in accordance with the constitution to: a. Develop extended relationships between staff, parents and others associated with the school b. Engage in activities which support the school and advance the education of students attending it c. Provide and assist in the provision of facilities for education at the school. The meeting considered bids for funding (attached sheet) and agreed to fund as shown.	
6.	<u>Fundraising goals.</u> The committee agreed that fundraising was on-going (no major item) and that funds raised would be put to good use across the school or for culture trips.	.
7.	<u>Next events and dates.</u> Ideas were discussed. It was agreed to hold : a. Grand Raffle to be drawn at the Showcase evening on 13 th December. b. PTFA to do refreshments on the same evening at the interval. c. Valentine’s Disco on 10 th February. VL to book M Brown. d. Pantomime trip in January and a coach to be booked provided tickets were available. e. AR to contact Frances Atkins at York Arms regarding an idea for fundraising involving students catering and serving parents a meal.	AR JS VL VL/JS AR
8.	<u>Next meeting.</u> To be confirmed (early January) to plan more events and finalise the disco.	